



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Tuesday, December 13, 2022

MINUTES

1. NEW BOARD MEMBER PROCEDURAL EVENTS

A. Swearing-in Ceremony for Newly Elected Board Members (5:00-5:30 p.m.)

Dr. McLaughlin led newly elected Board of Education Trustees Goldberg, Gorback, and Powell through the Swearing-in Ceremony.

2. CLOSED SESSION

A. Comments – Public

President Sylvester announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:30 p.m. where the following item was discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case NON OAH H-22/23

Closed Session ended at 5:50 p.m.

3. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Sylvester called the meeting to order at 6:01 p.m.

Board Members present: Board President Karen Sylvester, Board Vice President Lauren Gill, Board Clerk Bill Gorback, Board Trustees Cindy Goldberg and Lisa Powell, and Student Board Trustee Gabby Lopez.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

C. Announcements from Closed Session and Open Session Procedures

President Sylvester announced that the following item was discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Case NON OAH H-22/23

Trustee Gorback made the motion to approve, seconded by Trustee Gill. **Motion carried: 5-0.**

E. Performance: Los Cerritos Chamber Choir

Los Cerritos Choir Director Grant Goldstein introduced the Los Cerritos Chamber Choir, who performed two (2) songs for the Board of Education and District administration.

F. Reorganization of the Board of Education

President Sylvester turned the Board meeting over to Dr. McLaughlin, and Dr. McLaughlin explained the Board reorganization process, stated that the Board had the ability to choose Board representatives for various committees or postpone that decision for a later Board meeting, and opened the floor for nominations for Board President.

Trustee Gorback nominated Trustee Gill for Board President, and Trustee Gill accepted the nomination. Dr. McLaughlin asked if there were any other nominations for Board President or any comments or discussion, which there were none. **Motion carried: 5-0, with an honorary "yes" vote from Student Trustee Lopez.**

President Gill continued the reorganization process by opening up the floor for nominations for Board Vice President. Trustee Sylvester nominated Trustee Goldberg for Board Vice President, and Trustee Goldberg accepted the nomination. President Gill asked if there were any other nominations or discussion, which there were none. **Motion carried 5-0, with an honorary "yes" vote from Student Trustee Lopez.**

President Gill opened up the floor for nominations for Board Clerk. Trustee Goldberg nominated Trustee Powell for Board Clerk, and Trustee Powell accepted the nomination. President Gill asked if there were any other nominations or discussion, which there were none. **Motion carried 5-0, with an honorary "yes" vote from Student Trustee Lopez.**

President Gill opened up the floor for nominations for the Ventura County Committee on School District Organization. Trustee Goldberg nominated Trustee Gorback, and Trustee Gorback accepted the nomination. President Gill asked if there were any other nominations or discussion, which there were none. **Motion carried 5-0, with an honorary "yes" vote from Student Trustee Lopez.**

President Gill stated that the Certification of Signatures will be approved as part of the Consent Agenda under Item 4A.

President Gill requested that Board members email her directly with their interest in participating on Board Committees prior to December 31, 2022. This item will be voted on by the Board at their regular meeting on January 17, 2023.

G. Recognition – TOHS Football – Canyon League Champions

Dr. Eric Bergmann introduced the TOHS Varsity Football team, who received their awards and congratulations from Board members and District administration and acknowledged the coaches for their hard work and dedication.

H. Reports from Student Reporters

Century Academy – Harry Esau
Conejo Valley High School – Aria Turner
Newbury Park High School – Sophia Di Stefano
Thousand Oaks High School – Andrew Schuberg
Westlake High School – Chloe Pace subbed for Sophia Kane

Students reported on: Renaissance assemblies; ASG activities; Inclusive Schools Week activities and LEAP Program highlights; Inclusion Heroes; annual blood drives; clothing and food drives; fundraisers; Thanksgiving feasts; club activities; rallies and spirit weeks; college and career center activities; winter visual and performing arts performances; honoring of Borderline anniversary and TO Strong Day; wellness center activities; Latino Connection World Fair; Unified Sports events; and future freshman nights.

I. Student Services – Recognition of CVUSD Inclusion Heroes

Dr. Shanna Egans provided background on the CVUSD Inclusion Heroes program. Mrs. Dawn Thomas and Mrs. Shauna Ashmore then introduced the CVUSD Inclusion Heroes, presented them with their honorary certificates, and read brief statements for each recipient on why they were selected.

J. Comments – Public

President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

K. Comments - Board of Education

Board members provided comments.

L. Comments – Superintendent

Dr. McLaughlin provided comments.

4. ACTION ITEMS – GENERAL

A. Board of Education – Approval of Scheduled Regular Board Meeting Dates for the Remainder of the 2022-2023 School Year and a Portion of the 2023-2024 School Year

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. After a brief discussion, the Board reached consensus to table this agenda item until the next Board meeting so that District staff can revise the Board meeting schedules to reflect a change in Board meeting nights from Tuesdays to Wednesdays.

Trustee Goldberg amended her motion to approve the meeting date of January 17, 2023, and table the rest of the Board meeting dates until the January 17, 2023 meeting, seconded by Trustee Gorback. Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.

B. Board of Education – CSBA Delegate Assembly Nominations

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

C. Human Resources – Notice of Public Hearing to Approve the Board of Education Appointment to the Personnel Commission

President Gill opened the Public Hearing at 7:36 p.m. After announcing that no public comment requests were submitted and asking for Board comments or discussion, which there were none, President Gill closed the Public Hearing at 7:37 p.m.

D. Human Resources – Approval of Board of Education Appointee to the Personnel Commission

Trustee Goldberg made the motion to reappoint Nathan K. Harimoto to the Personnel Commission for the term of office commencing December 1, 2022, to November 30, 2025, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Student Trustee Lopez.**

E. Human Resources – Notice of Public Hearing to Approve the Submission of the Disclosure of Collective Bargaining Agreement (AB 1200) for 2022-2023

President Gill opened the Public Hearing at 7:38 p.m. After announcing that no public comment requests were submitted and asking for Board comments or discussion, which there were none, President Gill closed the Public Hearing at 7:39 p.m.

F. Human Resources - Approval of Tentative Agreements Between the Conejo Valley Unified School District and the Unified Association of Conejo Teachers (UACT), Conejo Valley Pupil Personnel Association (CVPPA), and California School Employees Association (CSEA), and Approval of the Salary Increase for Classified Management/Supervisory, Certificated Management, and Classified Non-Represented (Confidential Employees and Campus Safety Assistants), Substitute Teachers and Adult Education Teachers

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

G. Student Services – Adoption of Resolution #22/23-05: International Holocaust Remembrance Day

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

H. Student Services – Adoption of Resolution #22/23-18 in Recognition of the Lunar New Year

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

I. Business Services – Child Development Rates for 2023-2024 and 2024-2025

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. Dr. Hayek responded to questions from Board members regarding feedback received after the last Board meeting, continuance of offering child care enrichment for part-time attendees, availability of scholarships for those in need and sibling discounts, possibility of proposed cuts based on projections, possible effects of staggered rate increase on the general fund, Child Care program self sustenance after year two, and site wait lists and facility needs. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

J. Business Services – Approval of 2022-2023 First Interim Financial Statements

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. Dr. Hayek presented information the 2022-2023 First Interim Financial Statements, including Education code requirements to submit certification reports, positive certification, budget cycle and reporting, updated state budget information, changes to the adopted budget, 2022-2023 First Interim estimated revenues, and expenses, and projected ending balance, multi-year projection factors and assumptions, and an update on stimulus funds. Dr. Hayek responded to questions from Dr. McLaughlin and Board members regarding the history of accuracy on third year projections, salary negotiations reflected in the estimated expenses, upcoming expense increases, and pension rate effects on the budget. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

K. Business Services – 2021-2022 Financial Audit Report and Annual Comprehensive Financial Report

Trustee Goldberg made the motion to approve, seconded by Trustee Sylvester. Dr. Hayek provided background on the 2021-2022 Financial Audit report process and highlights and responded to a question from a Board member regarding the potential audit by the state of stimulus dollar use. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

L. Business Services – 2021-2022 Financial Audit for Bond Measure I

Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. Dr. Hayek provided background on the 2021-2022 Financial Audit process for Bond Measure I and responded to a Board member’s question regarding whether the Bond Oversight Committee reviewed the Financial Audit prior to Board approval. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

5. ACTION ITEMS – CONSENT

President Gill stated that the Board would start the approval of the Consent Agenda by first addressing the following pulled agenda item:

T. Student Services – Approval of New Contract with Daryton Ramsey

Trustee Goldberg recused herself from the discussion and vote on this agenda item as it involves her former employer. Trustee Sylvester made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a recusal from Trustee Goldberg and a preferential “yes” vote from Student Trustee Lopez.**

Trustee Gorbach made a motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Goldberg. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

REMAINDER OF CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Human Resources – Approval of Renewal Agreement Between the Conejo Valley Unified School District and Grand Canyon University**
- D. Human Resources – Approval of Renewal Agreement Between the Conejo Valley Unified School District and National University School of Psychology**
- E. Instructional Services – Approval of Contracts Under \$5,000**
- F. Instructional Services – Approval of New Contract – Ventura County Office of Education – CVAE**
- G. Instructional Services – Approval of Renewal Contract – The Career Hub**
- H. Instructional Services – Approval to Obsolete and Recycle TK Math Materials**
- I. Instructional Services – Approval of New Middle School Pilot Course**

- J. Instructional Services – Annual Review of Quarter 1 Williams Report by the Ventura County Office of Education**
- K. Instructional Services – Approval of Renewal Contract – Boys & Girls Club of Greater Conejo Valley**
- L. Instructional Services – Approval of Renewal Contract – STAR Education, Inc.**
- M. Student Services – Approval of New Contract for Non-Public School Placement for Student #4A-22/23**
- N. Student Services – Approval of New Contract for Non-Public School Placement for Student #26-22/23**
- O. Student Services – Approval of New Contract for Non-Public School Placement for Student #27-22/23**
- P. Student Services – Approval of New Contract – A.M.P. Autism Inc./Tamar Apelian**
- Q. Student Services – Approval of New Contract – Integrated Behavioral Services, Inc. – Cheryl Fletcher**
- R. Student Services – Approval of New Contract with Amy Adams**
- S. Student Services – Approval of New Contract with Next Gen Community Consulting**
- U. Student Services – Ratification of MOU Between the County of Ventura Behavioral Health Department and Conejo Valley Unified School District for Special Education Mental Health Services**
- V. Student Services – Approval of New Contract – We Need to Talk and More!, LLC**
- W. Business Services – Approval of Addendum to the Certification of Signatures for 2022-2023**
- X. Business Services – Ratification of Warrants – November 2022**
- Y. Business Services – Acceptance of Donations/Gifts**
- Z. Business Services – Approval of Transfer of Funds – November 2022**
- AA. Business Services – Disposal of Surplus and Obsolete Equipment**
- BB. Business Services – Approval of Purchase Order Report (POs exceeding \$5,000)**
- CC. Business Services – Ratification of Purchase Order Report (POs under \$5,000)**
- DD. Business Services – Maintenance & Operations Department – Approval of Contracts for 2022-2023**
- EE. Business Services – MEASURE I: Award of Contract – Modernization Science Classrooms – Thousand Oaks High School**

6. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Update: Open School Facilities for Community Use

Dr. Hayek provided an update on the school facilities that have been open for community use, including steps that have been taken since the sites opened, graffiti and other issues across sites, and budget details. Dr. Hayek responded to questions from Board members regarding budget, possibility of opening additional sites, student safety measures, feedback from community, and additional lights around campuses/activated lighting.

B. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures

Mr. Loo provided background on the amendments as required by the Federal Program Monitoring (FPM) process. Mr. Loo responded to questions from Board members regarding requested verbiage adjustments and clarifications, assistance for English Learners, references to restorative justice, and follow up with complainants on reported incidents. Mr. Loo will research references to restorative justice and final reports to complainants in the Board Policy regarding Bullying and provide an updated Board Policy and/or Administrative Regulation for Board review and approval at the next Board meeting.

C. Instructional Services – Approval of Amendments to Board Policy 5125 – Student Records

Mr. Loo provided background on the amendments as required by the Federal Program Monitoring (FPM) process. Mr. Loo responded to questions from Board members regarding the difference in verbiage of the Gamut version and the FPM revisions, and whether CSBA’s Gamut has a consultant that works with FPM regarding the verbiage in policies and regulations.

D. Instructional Services – Approval of Amendments to Board Policy 5145.13 – Immigration Enforcement

Mr. Loo provided background on the amendments to this Board Policy as required by the Federal Program Monitoring (FPM) process. There was no Board discussion on this agenda item.

E. Student Services – Approval of Amendments to Board Policy 5146 – Married/Pregnant/Parenting Students

Dr. Egans provided background on the amendments to this Board Policy to reflect changes in law and responded to questions from Board members regarding requested verbiage adjustments and clarifications, student confidentiality, and the FPM process in relation to policy language adjustments.

7. ADJOURNMENT

A. Future Board Topics / Activities

Board members reached consensus to add the following topics for discussion at future Board meetings:

- CSBA Annual Education Conference Debrief – requested by Trustee Sylvester
- Update on High School Bell Schedules (via Board Report) – requested by Trustee Sylvester
- Review of Bullying Policy – requested by Dr. McLaughlin in relation to questions from Board members on Agenda Item 6B.

B. Adjournment

President Gill adjourned the Open Session at 9:43 p.m. The next scheduled Board meeting will be Tuesday, January 17, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

January 17, 2023



Date

Board Clerk

January 17, 2023



Date

Superintendent

Please note that all regular CVUSD Board Meetings are recorded for public viewing, are considered matters of Public Record, and are housed on the CVUSD website in perpetuity. The video recording of this Board Meeting can be viewed on the CVUSD website on the Board of Education page under *Board Meeting Videos & Live Stream* at the following link:

<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>